



OYAP Level 1 Application Package
For programs beginning February 2026

Application Deadline:

Friday, April 11, 2025 @ 4:00PM

Please carefully read through the attached information and resources.

Applications must be submitted online at the following link:

<https://www.ddsb.ca/OYAP-Application/>

Program Information on DDSB website:

[Ontario Youth Apprenticeship Program Information](#)



OYAP Level 1 Program Information

The Ontario Youth Apprenticeship Program (OYAP) provides students with the opportunity to begin an apprenticeship while still attending secondary school. Students participate in the Level 1 program while in their **final semester of Grade 12**, however, the application process and **interviews for desired spots in the program begins in Grade 11.**

2026 Level 1 Apprenticeship Programs*		
TRADE	PARTNERED WITH	HOST SITE
Automotive Service Technician	Durham College	Durham College, Whitby
Cook	Durham College	Durham College, Whitby
Electrician	Durham College	Durham College, Whitby
Industrial Mechanic Millwright	Durham College	Durham College, Whitby
Plumber	Durham College	Durham College, Whitby
Welder	Durham College	Durham College, Whitby
Hairstylist	Durham District SB	Durham Hairstylist Academy, Oshawa
General Carpenter	Fleming College	Fleming College, Peterborough
Electrician	Fleming College	Fleming College, Peterborough
General Carpenter Local 27	College of Carpenters, Local 27	M.J. Pereyma, Oshawa
Construction Craft Worker	LiUNA, Local 183	LiUNA, Cobourg location

* All OYAP Level 1 programs are subject to change. Programs with insufficient enrollment may be cancelled.

** All programs require a minimum grade of **70% in each module** to complete/ pass the Level 1 Training.

- Level 1 OYAP programs are regular apprenticeships that include the first level of in-school training at participating College/Training Delivery Agent; Durham College (Whitby Trade Centre), Fleming College, Pereyma, LiUNA (Cobourg location) or the Durham Hairstylist Academy.
- Students will **earn 1 – 3 Dual Credits** for the time spent at College or Training Delivery Agent in the Level 1 program. These credits will count toward both their OSSD and their Level 1 Apprenticeship.
- Cooperative Education credits are granted for time spent at the workplace to a maximum of 4 combined credits earned in the final semester of a student's Grade 12 year.
- **In-school training hours do not count toward the total apprenticeship hours.** However, hours spent in the workplace must be carefully documented, as they would be a negotiable item between the Employer and the Apprentice to be considered toward the total apprenticeship hour requirement.

- Students are encouraged to **focus on obtaining the necessary skills required to complete their apprenticeship**. Each apprentice is provided with a Training Standards booklet that is used to record their competencies and skill sets.
- Students require approval of a **Registered Training Agreement (RTA)** signed between the Employer, the Apprentice and the Ministry of Labour, Immigration, Training and Skills Development (MLITSD) to attend the Level 1 in-school training.
- While in the Program, students attend the participating College/Training Delivery Agent (Durham College, Fleming College, Pereyma, LiUNA (Cobourg location), or the Durham Hairstylist Academy) as per their schedule.
- Work placements are arranged through your home school's Cooperative Education Department with the student providing input where possible.
- Cooperative Education teachers are responsible for monitoring the student at placements.

Additional Information

- Costs associated with Level 1 (tuition, textbooks, and PPE's), are **covered by the school Board**. Items **not covered** are personal safety boots (as required); these are the students' responsibility. Gas and parking may not be covered.
- Students who have more than **three unexcused absences** from the College/Training Delivery Agent may be removed from the Program.
- Students are expected to treat their employers and co-workers with respect and adhere to all Cooperative Education guidelines.
- Level 1 OYAP students that are offered a seat in this competitive program are expected to be mature and fully committed to the program.
- Student and parents /guardians will be required to attend an information session prior to the start date of the program.
- Participation in the program requires a signed **RTA** (Registered Training Agreement) prior to the start of the program. Deadlines will be communicated to your school.
- Successful students will need a Social Insurance Number to proceed with the next step. If you do not have a SIN number, you must apply for one via <https://www.canada.ca/en/employment-social-development/services/sin/apply.html>.

Requirements to Apply to the OYAP Level 1 Program

1. Achieved an **average of 60% or greater at the College/University level Math, English and Technology or Coop courses** appropriate to their specific chosen trade.
Note: *Physics is strongly recommended for Electrical candidates*
2. Applicants **must be registered as a 4 credit Cooperative Education** student in Grade 12 and have their timetable adjusted to allow for the completion of all compulsory courses before their final semester to be eligible for graduation. Please discuss with your Guidance Counsellor if you have any questions.

Next Steps

All successful applicants will be notified through their COOP teacher if they have been selected for an interview. Interviews will take place virtually on the video sharing app We Video, students will have approximately one week to submit their interviews. New this year, students will have the option to request a live, on-line interview. More information will follow.

All students will be notified of the status of their application (accepted, denied, or placed on the waitlist) by May, by their Cooperative Education Teachers.

Important to note, the Level One OYAP opportunity is like a scholarship for the Skilled Trades. The available spots are split between five school boards. If you are not successful in securing a spot, there is an alternative, speak with your COOP teacher about a 4 period COOP with Registered Training Agreement (RTA).

Resources

Please visit the DDSB OYAP webpage for more resources: [DDSB OYAP Resources](https://www.ddsb.ca/OYAP-Resources)

Online Application Process

All applications are submitted online. <https://www.ddsb.ca/OYAP-Application/>
Please follow the detailed instructions below before beginning your online application

1. **Prior to opening the application link**, have the following ready:
 - a) The following **Application Questions** prepared and typed, in order to cut and paste answers into the application:
 - i. Describe what you know about the trade for which you are applying. Please be specific in your response. (For example, skills needed, demand for this career, what a journeyperson in this trade does in a day, etc.)
 - ii. Tell us why you want to participate in the Level 1 OYAP program. Why have you decided to apply?
 - iii. What experiences, character traits, and skills will you bring to the program? Provide evidence (For example, co-op/job experience, courses completed, part-time jobs, personality traits, interests, etc.).
 - Optional Additional Documentation**– upload additional documentation to strengthen your application package (not required). These can include reference letters, pictures of projects/working with tools, link to video, link to portfolio, etc.
 - b) **Resume and Cover Letter** (to be uploaded) Ensure your resume and cover letter (addressed to Jillian Broadley, OYAP Recruiter) are updated to apply to Level 1 OYAP. A cover letter is an introduction of you, your background experience and your good qualities. Since it is usually the first impression you make on the employer, you want it to be your best.
 - c) **Name of Co-op teacher** you spoke with regarding the OYAP Program, the OYAP Application Questions and have them check over your resume and cover-letter.
 - d) **Name of two secondary teachers** who will provide references for you (please include first and last name, and **ensure the teachers are aware they will be contacted centrally**)
 - e) **Is there anything else we should know as we consider your application?**

You are ready to begin your application. Please complete the application on a computer. You and your parent/guardian (if under 18) will need to sign the application on the computer prior to submitting the application.